Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the OCTA Clerk of the Board, telephone (714) 560-5676, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.

**Agenda Descriptions**
The agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Board of Directors may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.

**Public Comments on Agenda Items**
Members of the public may address the Board of Directors regarding any item. Please complete a speaker’s card and submit it to the Clerk of the Board or notify the Clerk of the Board the item number on which you wish to speak. Speakers will be recognized by the Chairman at the time the agenda item is to be considered. A speaker’s comments shall be limited to three (3) minutes.

**Public Availability of Agenda Materials**
All documents relative to the items referenced in this agenda are available for public inspection at www.octa.net or through the Clerk of the Board’s office at the OCTA Headquarters, 600 South Main Street, Orange, California.

**Call to Order**

**Invocation**
Director Steel

**Pledge of Allegiance**
Director Jones
Special Calendar

There are no Special Matter items.

Consent Calendar (Items 1 through 13)

All matters on the Consent Calendar are to be approved in one motion unless a Board Member or a member of the public requests separate action on a specific item.

Orange County Transportation Authority Consent Calendar Matters

1. Approval of Minutes

Approval of the Orange County Transportation Authority and affiliated agencies regular meeting minutes of October 26, 2015.

2. Approval of Board Member Travel

Approval is requested for Chairman Jeffrey Lalloway to travel to Washington D.C. November 30, 2015 - December 3, 2015, along with the Chief Executive Officer, and Government Relations staff, to meet with senior Department of Transportation officials, members of the Orange County Congressional Delegation and Congressional transportation committee offices regarding Orange County transportation items and further discussions regarding developments with the ongoing Congressional transportation reauthorization process.

The group will also meet with Federal Highway Administration program officials with the Transportation Infrastructure Finance and Innovation Act Joint Program Office regarding the Interstate 405 Improvement Project to further discuss potential Federal financing opportunities.
3. **Investigation and Limited Scope Review of Administration of the Deferred Compensation Plan and Revenue Reimbursement Account**

Janet Sutter

**Overview**

The Internal Audit Department of the Orange County Transportation Authority has completed an investigation and limited scope review of the administration of the Orange County Transportation Authority’s Deferred Compensation Plan and related Revenue Reimbursement Account, funded through plan participant investment fees. As a result of the review, the Internal Audit Department is making recommendations to improve transparency; enhance and formalize the governance structure; implement controls to safeguard funds maintained in the account; obtain reimbursement of $15,000 in duplicated charges from Nationwide Retirement Solutions; monitor and enforce terms of the contract with the investment consultant; and monitor the Deferred Compensation Plan fee structure consistent with fiduciary requirements.

**Recommendation**

Direct staff to implement recommendations provided in the Investigation and Limited Scope Review of Administration of the Deferred Compensation Plan and Revenue Reimbursement Account.

4. **First Quarter Fiscal Year 2015-16 Procurement Status Report**

Virginia Abadessa/Andrew Oftelie

**Overview**

The first quarter procurement status report summarizes the procurement activities for information purposes to the Orange County Transportation Authority Board of Directors. This report focuses on procurement activity from July 1 through September 30, 2015, with a dollar value of $250,000 or more. The first quarter procurement status report also projects future procurement activity for the second quarter as identified in the fiscal year 2015-16 budget.

**Recommendation**

Receive and file as an information item.
5. **Property Insurance Policy Renewal**  
Al Gorski/Kenneth Phipps

*Overview*

The Orange County Transportation Authority holds a property insurance policy with Zurich Insurance Company. This policy is scheduled to expire on December 1, 2015.

*Recommendation*

Authorize the Chief Executive Officer to negotiate and execute Purchase Order No. A33001 in the amount of $600,000 to Marsh Risk and Insurance Services, Inc., to purchase property insurance on behalf of the Orange County Transportation Authority for the policy period of December 1, 2015 through December 1, 2016.

6. **2017 Federal Transportation Improvement Program and Financial Plan**  
Louis Zhao/Kia Mortazavi

*Overview*

The Orange County Transportation Authority is responsible for the biennial preparation of the Federal Transportation Improvement Program for Orange County. This document is required under state and federal laws and includes the financial information for all regionally significant transportation improvement projects in Orange County, with a total value of approximately $6.25 billion. A summary of the Federal Transportation Improvement Program and a supporting resolution are submitted for Board of Directors' approval.

*Recommendations*

A. Authorize programming actions for, and the submittal of, the Federal Transportation Improvement Program project list and financial plan for fiscal years 2016-17 through 2021-22.

B. Authorize staff to amend the 2017 Federal Transportation Improvement Program due to any changes that occur up to June 2016 in order to meet the Southern California Association of Governments' deadlines.

C. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program to facilitate programming of projects.
6. (Continued)

D. Adopt Resolution No. 2015-064 of the Board of Directors of the Orange County Transportation Authority, Fiscal Year 2016-17 to Fiscal Year 2021-22, Federal Transportation Improvement Program.

7. **Regional Planning Update**
Gregory Nord/Kia Mortazavi

**Overview**

Current regional planning efforts throughout Southern California could potentially impact or influence how the Orange County Transportation Authority plans for the future. Staff has been participating in and monitoring these efforts. This update has been prepared to keep the Board of Directors informed on the status of these activities.

**Recommendation**

Receive and file as an information item.

8. **Active Transportation Program Cycle 2 Project Prioritization**
Louis Zhao/Kia Mortazavi

**Overview**

On March 26, 2015, the California Transportation Commission adopted the Active Transportation Program Guidelines, and issued a two-tiered call for projects making state and federal funds available for a bicycle and pedestrian call for projects from the State of California or the Southern California Association of Governments. A list of Orange County projects recommended for Southern California Association of Governments regional project selection is presented for Board of Directors’ approval.

**Recommendations**

A. Approve the additional points assigned to the Orange County Active Transportation Program Cycle 2 – Regional Project List – Orange County projects, consistent with the Orange County Transportation Authority-adopted Active Transportation Program project prioritization and submittal to the Southern California Association of Governments.

B. Authorize staff to process all necessary amendments to the Federal Transportation Improvement Program to facilitate the above actions.
9. **Amendment to Agreement for Additional Design Services for the 91 Express Lanes Pavement Rehabilitation Project**

Douglas Pekrul/Jim Beil

**Overview**

On July 14, 2014, the Orange County Transportation Authority Board of Directors approved an agreement with TRC Solutions, Inc., to prepare plans, specifications, and estimates for the 91 Express Lanes Pavement Rehabilitation Project. An amendment to the existing agreement is necessary for additional design services to complete the project.

**Recommendation**

Authorize the Chief Executive Officer to negotiate and execute Amendment No. 1 to Agreement No. C-4-1386 between the Orange County Transportation Authority and TRC Solutions, Inc., in the amount of $138,929, for additional design services for the 91 Express Lanes Pavement Rehabilitation Project. This will increase the maximum obligation of the agreement to a total contract value of $855,507.

**Orange County Transit District Consent Calendar Matters**

10. **Approval to Release Request for Proposals for Americans with Disabilities Act ACCESS Eligibility Determination Services**

Gracie A. Davis/Beth McCormick

**Overview**

The contract for the Americans with Disabilities Act ACCESS eligibility determination services will expire on June 30, 2016. Orange County Transportation Authority staff has developed a request for proposals to seek a provider for these services. Staff is requesting approval by the Board of Directors to release a request for proposals.

**Recommendations**

A. Approve the proposed evaluation criteria and weightings for Request for Proposals 5-3706 for selection of Americans with Disabilities Act ACCESS eligibility determination services.

B. Approve the release of Request for Proposals 5-3706 to provide Americans with Disabilities Act ACCESS eligibility determination services for a four-year initial term, with one four-year option term, and one two-year option term.
Orange County Local Transportation Authority Consent Calendar Matters

11. **Capital Programs Division - First Quarter Fiscal Year 2015-16 Capital Action Plan Performance Metrics**
    Jim Beil

    **Overview**

    The Orange County Transportation Authority’s Strategic Plan key strategies and objectives to achieve the goals for Mobility and Stewardship include delivery of all Capital Action Plan projects on time and within budget. The Capital Action Plan is used to create a performance metric to assess capital project delivery progress on highway, grade separation, rail, and facility projects. This report provides an update on the Capital Action Plan delivery and performance metrics.

    **Recommendation**

    Receive and file as an information item.

12. **Measure M2 Sales Tax Forecast**
    Sean Murdock/Andrew Oftele

    **Overview**

    The Orange County Transportation Authority contracts with three universities to provide a long-range forecast of taxable sales to project Measure M revenues. All three universities have recently updated their forecasts, and staff has incorporated this new information to develop a current long-range forecast of Measure M2 taxable sales.

    **Recommendation**

    Receive and file as an information item.
13. Approval of Short-Listed Design-Build Teams for the Interstate 405 Improvement Project  
Jeff Mills/Jim Beil

Overview

On April 27, 2015, the Orange County Transportation Authority Board of Directors directed staff to release the revised request for qualifications for the design and construction of the Interstate 405 Improvement Project. On August 12, 2015, four design-build teams submitted statements of qualifications. Based on the review and scoring of the statements of qualifications, staff requests Board of Directors’ approval of the design-build team short-list.

Recommendations

A. Approve the short-listing of the four design-build teams: OC 405 Partners, Orange County Corridor Constructors, Shimmick/Tutor-Perini, and Skanska-Flatiron for the design and construction of the Interstate 405 Improvement Project.

B. Approve the release of the draft request for proposals for the design and construction of the Interstate 405 Improvement Project to the four short-listed teams.

Regular Calendar

Orange County Transportation Authority Regular Calendar Matters

14. Fiscal Year 2015-16 Metrolink Budget Amendment  
Andrew Oftelie

Overview

Metrolink recently amended its budget to enter into a lease with BNSF Railway for 40 locomotives and for various operational and support costs. As a member agency of Metrolink, Orange County Transportation Authority’s proportional share of these costs is approximately 21 percent. Since these costs were not anticipated when the Orange County Transportation Authority budget was approved, an amendment to the Orange County Transportation Authority budget and an increase in the authorized member agency contribution are required.
14. (Continued)

**Recommendations**

A. Amend the Orange County Transportation Authority Fiscal Year 2015-16 budget by $3,771,634 to accommodate Metrolink’s lease of 40 locomotives and additional operational and support costs for the balance of the fiscal year.

B. Increase Orange County’s Fiscal Year 2015-16 member agency contribution to Metrolink from $26.1 million to $29.9 million.

C. The Orange County Transportation Authority’s approval of the additional contributions and payments to Metrolink is contingent upon receiving a detailed cost estimate for the lease, an anticipated timeline of when new locomotives will begin revenue service, and an estimate of potential costs beyond the 12-month lease period.

D. The Orange County Transportation Authority’s approval of the additional contributions and payments to Metrolink related to this amendment is contingent upon the commitment from all member agencies to provide their respective contributions.

**Discussion Items**

15. **Attitudinal and Awareness Survey Results**
   Alice T. Rogan/Ellen S. Burton

   A countywide survey of Orange County residents was recently conducted to gain an understanding of current attitudes and awareness of the Orange County Transportation Authority and its services, projects, and programs. True North Research, Inc. will present the results of the 2015 Countywide Attitudinal and Awareness Survey.

16. **2015 Chief Executive Officer’s Initiatives and Action Plan – Third Quarter Progress Report**
   Darrell Johnson

   At the end of each quarter of the calendar year, the Chief Executive Officer discusses the activities and accomplishments from the 2015 Chief Executive Officer Initiatives and Action Plan with the Board of Directors. This report summarizes the third quarter activities of calendar year 2015. The Chief Executive Officer’s Initiatives and Action Plan directly support the values, vision, mission, and goals of the Orange County Transportation Authority Strategic Plan and the 2014 Chairman of the Board Initiatives.
17. **Public Comments**

At this time, members of the public may address the Board of Directors regarding any items within the subject matter jurisdiction of the Board of Directors, but no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three (3) minutes per speaker, unless different time limits are set by the Chairman subject to the approval of the Board of Directors.

18. **Chief Executive Officer’s Report**

19. **Directors’ Reports**

20. **Closed Session**

Pursuant to Government Code Section 54957.6 to discuss negotiations with Teamsters Local 952 regarding the coach operators. The lead negotiator for the Orange County Transportation Authority is Kenneth Phipps, and the Teamsters Local 952 negotiator is Patrick Kelly.

21. **Adjournment**

The next regularly scheduled meeting of this Board will be held at 9:00 a.m. on Monday, November 23, 2015, at Orange County Transportation Authority Headquarters.